



### Meeting Notes June 28, 2013

**Attendees:** Shazia Khan (Harbor), Cindy Luis\* (Mission), Lourdes Brent (Trade), Gary Colombo\* (City), Joss Guerra\* (Trade), Tayebah Meftagh (Trade), Bobbi Villalobes\* (Harbor), Paula Brown (Harbor), Kristi Blackburn\* (Harbor), Jessica Cristo (East), Adrienne Ann Mullen\* (East), Stephanie Atkinson-Alston (Mission), Clare Norris\* (West), Diana Bonilla\* (Mission), Deborah Harrington (DO) and Roza Ekimyan (DO)

\*Note: College SSI/AtD chairs or co-chairs

#### **Item 2.** BSI Reporting 2012-13:

- Please balance and/or close out your accounts within the next week.
- BSI reporting workshop will be Sept. 6<sup>th</sup> at the District Office.
- The new allocations coming in August; these funds will now sunset in two years.

#### **Item 4.** SSI Self Evaluation:

- The attached handout was used to review the goals and accomplishments of SSISC.
- The group acknowledged the Committee's efficiency and value, affirming its current main goal of aligning AtD with SSI along with its other goals. The group also agreed additional alignment between the student success goals of the District Strategic Plan as well as with other district-wide efforts should be pursued.
- K. Blackburn emphasized the importance specifically of Accreditation, especially in light of the expected 2015 Accreditation cycle changes. She stressed that linking together institutional planning with student success efforts such as AtD implementation are vital and that SSISC should play a more formal leadership role in these areas.
- K. Blackburn, seconded by L. Brent, proposed that SSISC should ask to have formal representation on the district-wide planning/accreditation committee, i.e. DPAC. The recommendation was unanimously agreed to by the group.
- G. Colombo, seconded by L. Brent, made a second formal recommendation that Deborah Harrington be the representative of the SSISC for DPAC. All in the group affirmed it.
- The group next discussed the several ways in which the student success initiatives, especially those involving pathways completion, are linked to matriculation issues.

- The group agreed that we need to create a model(s) that can be duplicated and scaled for campuses in order to increase alignment and collaboration between Academic Affairs and Student Services.
- A formal recommendation was unanimously made to have D. Harrington inquire how SSISC can participate in the district-wide matriculation committee. Based on what she finds out, SSISC will move to have representatives, preferably two, one from academic programs side of the house and the other from student services, serve as either regular or resource members on the district matriculation advisory committee. Adrienne Ann Mullen and Diana Bonilla were unanimously proposed to be these representatives.
- Next the group discussed its goals related to the recommendation from AtD Coaches to resume development of relationships with feeder high schools— i.e. to increase vertical alignment.
- LAHC representatives noted that their Outreach has changed so many times over and it would be great to have the district help them. LAUSD High Schools have changed their models in getting to outreach. ELAC –looking into Charter Schools who also want data.

#### Next Steps on our goals:

- Take forward the formal recommendations made today by the group
- Plan and sponsor a District-wide event featuring Santa Ana Partnership and Long Beach Promise
- Plan and sponsor SSI Professional Development series—a series of structured conversations between colleges and feeder schools. Deborah will work with PIP group to start the series.

#### **Item 3.** PIP Update:

- Last PIP meeting was overlapped with LINKS 7 and involved plans for designing and conducting the focus groups. The PIP committee has plans for four focus group conducted by location around the district (South, DO, Valley and East). The focus groups will include students, faculty, administrators, and staff and will focus on eliciting recommendations about frameworks for persistence, including activities, policies, and procedures which would assist in increasing student persistence and achievement. The goal is to complete at least two by the end of summer and to have a list of policies and procedures recommendations for the SSISC to review and formalize into a recommended guideline or framework by Mid-late Fall 2013.
- The recommended guideline or framework to increase student persistence and completion would also be shared with feeder schools.

#### **Item 6.** Updates: Transfer, LARN, FTLA, SLOAC

- No update from Transfer Committee
- LARN Working on yearly events on calendar

- FTLA just finished the fifth year and will be presenting the certificates from the Board on July 24<sup>th</sup>
- The SLO coordinators are working on putting together a comprehensive needs assessment for achieving ongoing SLO proficiency, with recommendations for how to ensure with respect to all colleges transitioning to the same accreditation cycle

The group discussed and recommended that SLOAC members plan a future meeting with ALOs. There was also discussion about whether tying some kind of student success outcomes measures to college presidents' evaluations would increase the likelihood of not only SLO proficiency but also of scaling of student success initiatives in general.

### **Item 8. Other**

M. Pearl suggested that the SSISC should be the group charged with paying particular attention to the student success indicators in the District Strategic Plan. D. Harrington recommended that the first SSISC meeting be focused on these indicators and, as previously planned by M. Pearl and D. Harrington, have M. Pearl do a data rich presentation on these indicators. It was proposed and agreed that the committee would then review the annual metrics in the spring.

G. Colombo suggested that the SSISC submit suggested questions related to district-wide student success efforts to those conducting the new chancellor search.

**Item 1.** Four of our nine colleges were participants of BSILI 2013, i.e. the statewide summer leadership institute for curricular and institutional transformation. These colleges sent teams consisting of faculty and administrators to the annual summer leadership institute, i.e. BSILI, and have returned with year-long action plans to support student success pathways with wrap-around professional development. Each of these colleges will serve as Professional Learning Hubs, providing the district with programs open to all of focused professional learning in the areas of literacy across the campus, curriculum and institutional redesign, and integration of instruction with student and academic support services. These PL Hubs will guarantee participants 20-30 hours of professional development designed to provide knowledge, resources, and technical assistance in support of moving college, district, and state student achievement and completion initiatives forward. Two of the colleges, Mission and Harbor, presented their work from the institute, including their plans and activities for their Professional Learning Hubs open to colleges around the region. The other two, Pierce and West, will present their plans and activities at subsequent meetings. These college presentations will be posted on the SSI website.

Item 9. The group began a discussion on upcoming dates (and designated Fridays) for 2013-14. They asked that two sets of proposed dates, one for the second Friday of the month and the other for the fourth Friday, be emailed for a vote.

Next Steps: There will not be a July meeting for SSI; we will resume in August 2013.